



November 8, 2022

VOLUME #. COST PROPOSAL NARRATIVE | RFP #2020-130352



Indiana Behavioral Risk Factor Surveillance System (IN BRFSS)

Submitted to:

State of Indiana

Department of Administration

on behalf of

Department of Health

Arthur L. Sample IV

Strategic Sourcing Analyst

Procurement Division

402 W. Washington St., Room W468

Indianapolis, Indiana 46204

Submitted by:

ICF Macro, Inc.

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Fairfax, VA 22031

703.934.3000

ICF Point of Contact

[REDACTED]
Sr. Contracts Administrator
[REDACTED]



This proposal includes data that shall not be disclosed outside the Indiana Department of Health and shall not be duplicated, used, or disclosed—in whole or in part—for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of—or in conjunction with—the submission of these data, the Indiana Department of Health shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Indiana Department of Health's right to use information contained in these data if it is obtained from another source without restriction. The data subject to this restriction are contained in this volume and its appendices and attachments.



November 7, 2022

Arthur L. Sample IV
Strategic Sourcing Analyst
Indiana Department of Administration
Procurement Division
402 West Washington Street, Room W468
Indianapolis, IN 46204
Email: ASample@IDOA.IN.GOV

Subject: RFP 22-70877 for Indiana Behavioral Risk Factor Surveillance System (IN BRFSS); ICF Proposal #2020-130352

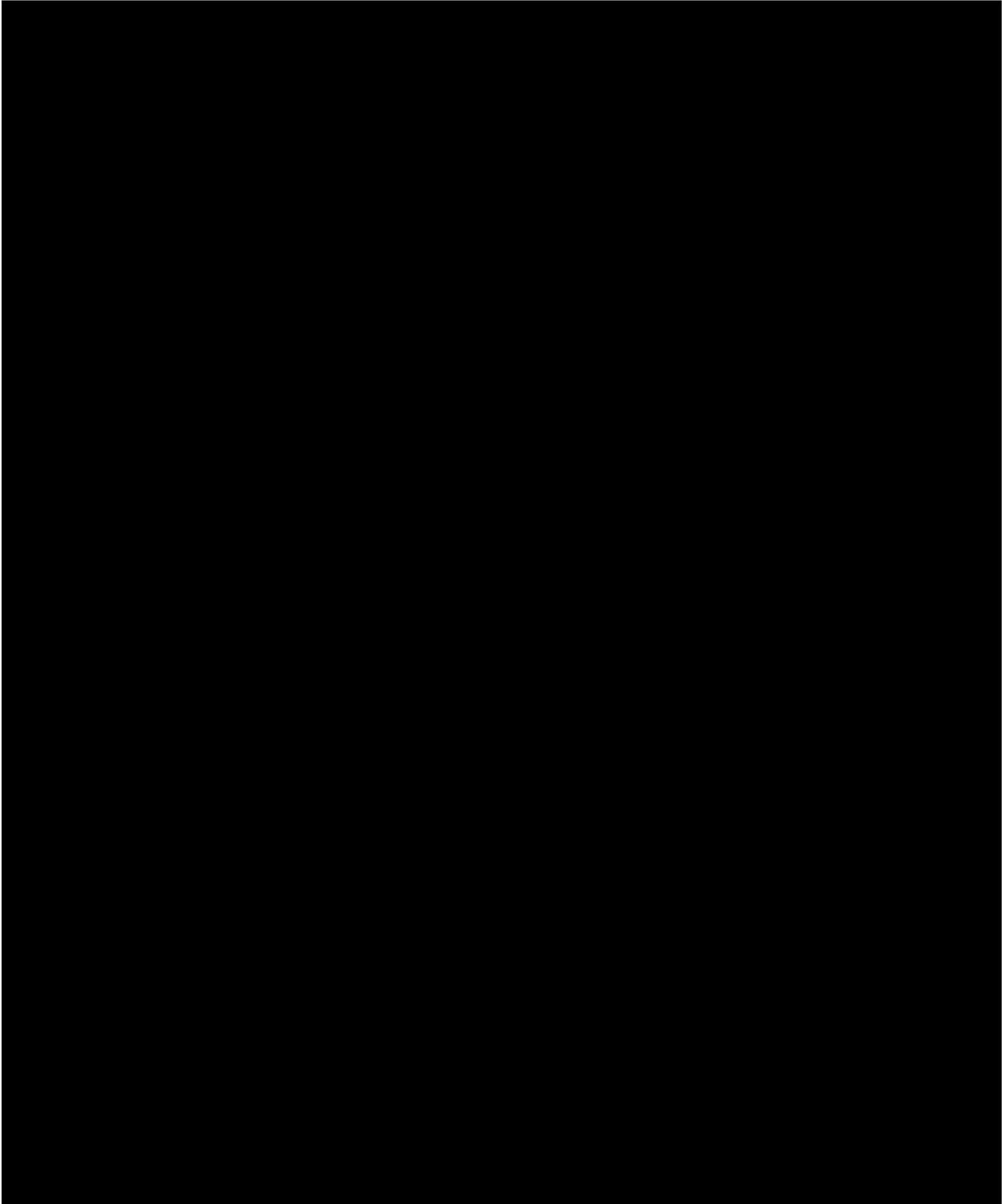
Dear Sir:

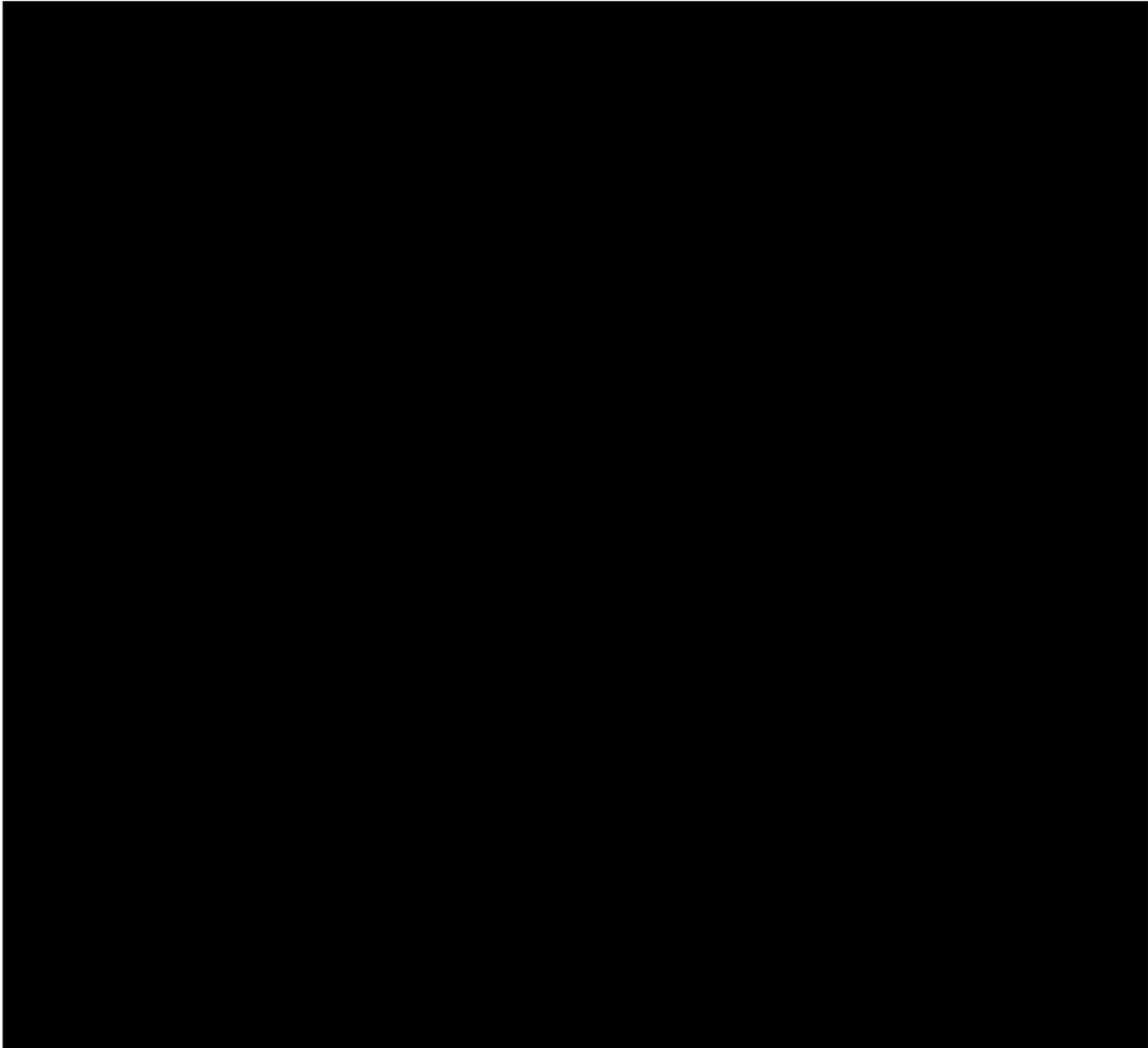
ICF Macro, Inc., with participation from its corporate affiliate, ICF Incorporated, L.L.C. (hereinafter referred to as "ICF") is pleased to provide this Firm Fixed Price proposal in response to the request for proposal (RFP) for the Indiana Behavioral Risk Factor Surveillance System (IN BRFSS). ICF's proposal comprises of the Submission Form (includes Attestation Form and Executive Summary), Technical Proposal, Business Proposal, Cost Proposal, and attachments. The flash drives will be submitted by November 15 per the RFP.

ICF does acknowledge and agree with the mandatory clauses and requirements/conditions listed in Section 2.3.6 of the RFP.

Since 1990, ICF has successfully conducted the [REDACTED]

[REDACTED] Since then, we have worked alongside the state to conduct successive iterations of the IN BRFSS, meeting the state's target goals each year and delivering quality data. Our longstanding BRFSS experience demonstrates our deep knowledge of the Centers for Disease Control and Prevention's (CDC's) flagship health surveillance program, our involvement in its adaptation over time, and, most importantly, our history of delivering key health data to individual states year after year. We are excited for the opportunity to partner once again with the Indiana Department of Health to provide quality data to Indiana health officials and support the health and well-being of Hoosiers.





ICF's proposal remains valid for a period of 180 days from the date of award issuance. ICF retains the right to review its submission and to extend its offer, or to revise its proposal, at the end of the 180-day period.

We look forward to hearing from the Indiana Department of Health about the status of our proposal. For all inquiries, requests, or clarifications regarding this submission, please contact the following individuals:



- ICF Contract POC: Senior Contracts Administrator [REDACTED] at [REDACTED]
- ICF Technical POC: BRFSS Portfolio Director [REDACTED] at [REDACTED]

Sincerely,

[REDACTED]
[REDACTED]
[REDACTED]
Senior Manager, Contracts

Enclosures



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Introduction and General Information

ICF Macro, Inc., will be the legal entity for any contract award in response to the Request for Proposal (RFP) No. 22-70877, with participation from corporate affiliate ICF Incorporated, L.L.C., hereinafter collectively referred to as “ICF”, are a wholly owned subsidiaries of parent company ICF Consulting Group, Inc, with ICF Consulting Group, Inc. being under parent company ICF International (NASDAQ:ICFI). The affiliated companies operated under consolidated accounting, purchasing, timekeeping and human resources systems, as well as corporate guidelines. The affiliated entities frequently share resources and employees. The affiliated entities share organizational reporting lines for both operations and corporate business services.

ICF is pleased to provide this proposal to the Indiana Department of Health for the Behavioral Risk Factor Surveillance System (IN BRFSS). ICF has prepared this firm fixed price quote in accordance with the terms and conditions of Request for Proposal #2020-130352 and responses to questions (the “RFP”) as well as ICF’s disclosed accounting practices.

Period of Performance

The proposed period of performance for the contract is four (4 years), consisting of a base period (1/1/23 through 12/31/23) and up to three (3) one-year optional renewals. ICF has provided pricing associated with the Base contract period, with the understanding that pricing for the renewal terms will be negotiated based on the associated scope of work for that renewal period.

Contract Type

ICF has prepared this proposal on a Firm Fixed Price (FFP) basis.

Validity

ICF’s proposal remains valid for a period of one hundred eighty (180) days from the date of award issuance. ICF retains the right to review its submission and to extend its offer, or to revise its proposal, at the end of the 180-day period.

Price

ICF has developed this volume in a way that is fully responsive to and meets all the requirements set forth in the RFP and responses to questions. It provides a full burdened unit price rate for each interview and survey completed. [REDACTED]

In accordance with the requirements of the RFP, ICF has completed Microsoft Excel spreadsheet titled “Attachment D, Cost Proposal Template” which is provided with this proposal. [REDACTED]



Business Information

Invoicing and Payment

Payment is due within 35 days of invoice date. ICF recommends invoicing on a monthly basis based on completed units for that month.

Remittance

ICF requests the following financial institution to be designated for wire receipt of ACH payments.

Payee Name:	ICF Macro, Inc.	Regular Mail
Account Name:	ICF Consulting Group, Inc. Fairfax, VA	ICF Consulting Group, Inc. PO Box 775367 Chicago, IL 60677-5367
Bank:	PNC Bank 800 17th Street NW Washington, DC 20006	Overnight Address
ABA Number:	031207607	PNC Bank
SWIFT:	PNCCUS33	c/o ICF Consulting Lockbox 775367 350 East Devon Avenue Itasca, IL 60143

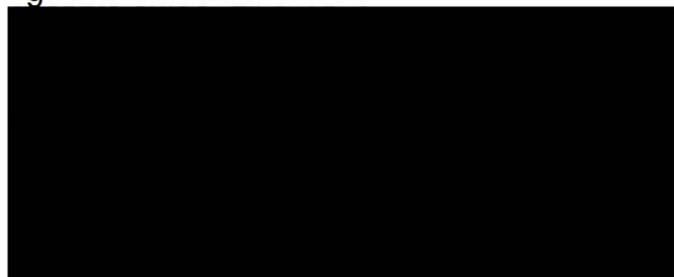
Company Information

ICF Macro, Inc.

- EIN: 52-0955232
- DUNS: 06-6783-721
- UEI: DQ7YZMCK5D23
- CAGE Code: 2N613
- Size Status: Large Business

Authorized Negotiators

The following officials are authorized to negotiate on behalf of ICF:





icf.com

 <https://twitter.com/ICF>

 [linkedin.com/company/icf-international](https://www.linkedin.com/company/icf-international)

 [facebook.com/ThisIsICF](https://www.facebook.com/ThisIsICF)

 [#thisisicf](https://www.instagram.com/thisisicf)

Public Sector

ICF is a global consulting services company, but we are not your typical consultants. We help clients navigate change and better prepare for the future.

ICF helps governments better serve their citizens and meet new challenges at every level. Our policy and regulatory experts work to boost state, local and national governments by transforming citizen needs into public service successes. We also help our clients create thriving communities by delivering strategies that increase program impact. From developing sustainable and resilient societies to providing technical expertise that strengthens institutions, we meet market challenges that fulfill people's needs. Learn more at [icf.com/work/public-sector](https://www.icf.com/work/public-sector).

About ICF

ICF (NASDAQ:ICFI) is a global consulting services company with approximately 8,000 full-time and part-time employees, but we are not your typical consultants. At ICF, business analysts and policy specialists work together with digital strategists, data scientists and creatives. We combine unmatched industry expertise with cutting-edge engagement capabilities to help organizations solve their most complex challenges. Since 1969, public and private sector clients have worked with ICF to navigate change and shape the future.